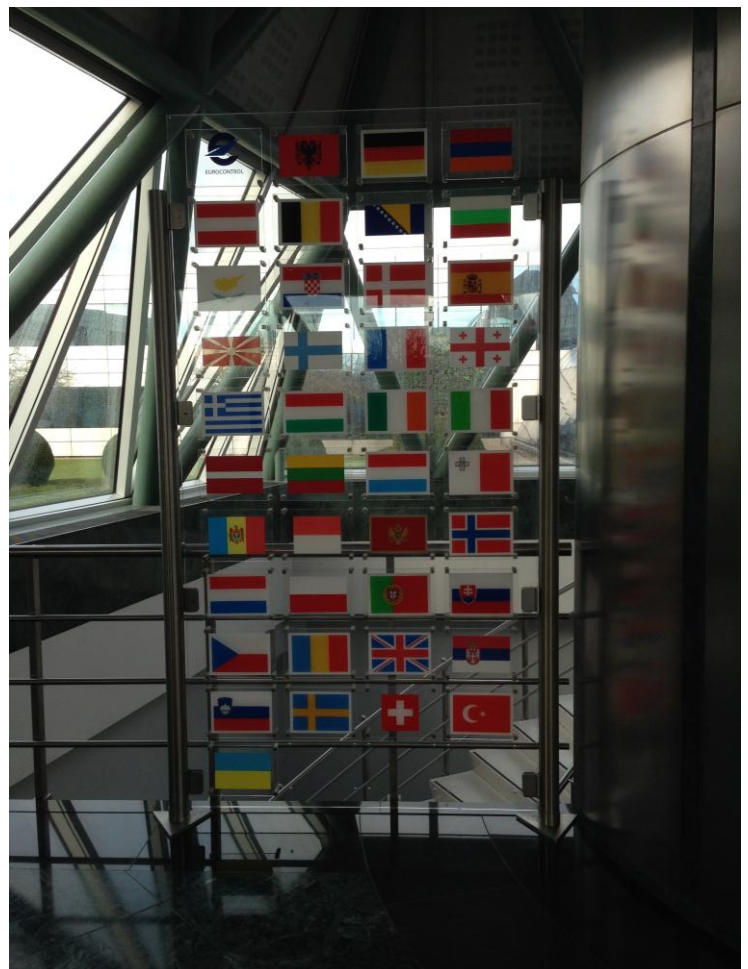


ESAM

Declan Maher



[MINUTES]

Minutes of the Executive Committee and Advisory Board Committee Meeting of ESAM at Eurocontrol HQ in Brussels 14th November 2014.

EC ABC Meeting

14th November 2014

Pheobus Meeting Room,
Eurocontrol Centre,
Brussels,
Belgium.

Attendees:

Kevin Herbert President	Anthony Wagstaff 1st Vice-President	Vincent Feuille 2nd Vice-President	Declan Maher Secretary General
Jochen Hinkelbein Treasurer	Cristian Pannait Communications Director	Felix Strollo Director without Portfolio	Roland Vermeiren Co-opted Member Executive Committee, Vice President ASMA
Ries Simons Chair Advisory Board Committee	Hedi Ranfelt Co-Chair Advisory Board Committee	Stefan Drechsel Secretary to Advisory Board Committee	René Maire Co-opted Member Advisory Board Committee
Alexander Usachev Co-opted Member Advisory Board Committee			Carla Ledderhos Ex-Treasurer

Apologies:

Elena Cataman.

Kevin opened the meeting at 11:30. On behalf of the Executive Committee (EC) and the Advisory Board Committee (ABC). He thanked Roland for providing the location and services at Eurocontrol for the meeting.

1. Welcome.

Kevin welcomed the new EC to its first formal meeting. He outlined the format of the meeting.

EC ABC Meeting

2. Minutes of the last EC ABC Meeting.

Corrections were made to the minutes of the EC ABC Meeting in Bucharest, September 2014. These were agreed upon and accepted unanimously.

Matters arising out of the minutes:

- The current statutes cannot deal with the situation where a member of the EC is unable to attend meetings.
- Declan will send a letter to AIMAS regarding the Paolo Tosco Award. Informal communications have been very positive to date.

The Minutes of the 8th General Assembly were read. They cannot be signed off until the next GA by the assembly in accordance with the statutes.

An approved set of minutes is required by the German Notary for legal recognition of the EC and for the handover from Carla to Jochen. Kevin outlined the process required to make changes in the EC. A discussion of the alternative procedures across Europe followed.

3. Membership Applications.

The Macedonians have expressed interest in membership at ECAM 4, but no further contact since then. Finland was sent an email of invitation, but there has been no response to date.

Roland and Kevin had representations from Turkey as they were thinking of leaving ESAM. There appeared to be some confusion regarding the role and activities of ESAM, not being a representative of EASA. Following clarification, they agreed to stay for the moment. Kevin offered to hold an EC meeting in Istanbul in the future, if Turkey was interested.

Roland spoke with Luxemburg who have 4 or 5 AMEs who expressed an interest in joining ESAM. No other expressions of interest.

4. ECAM 2014 'Mind the gap' debrief.

Cristian took the floor. The electronic access to the presentations will remain active until the end of 2014. It might be possible to extend it beyond the six month limit. A number of the presenters were not happy that the presentations would be on view in open access. As a result they were put on to the site for ECAM attendees only.

Kevin read the complementary comment by Phil Sharpa of AsMA about ECAM 4 and confirmed the co-operation to participate with ESAM in 2016.

Cristian went through some of the key financial elements of the ECAM. There was a profit of €3,738.

Declan will send an update of the EC to Cristian for the printing of the new business cards.

The DGLRM wrote a report about the ECAM which was well produced and welcomed by all present.

Suggestions included:

- A similar report on the ESAM website.
- A photo of the Presidents of ESAM and AsMA meeting and discussing the ECAM 2016 to honour the 10th Anniversary of ESAM.
- A Report in the Blue Journal, with the agreement of the AsMA ExCom.

EC ABC Meeting

We succeeded in generating debate without creating conflict. We should be able to attract more delegates, at least 250 delegates, and stimulate their involvement and more contributors, such as the military and delegates beyond Europe. Very few experts have been involved in the ECAMs to date as we haven't given them a reason to be there.

What is our unique selling point? A friendly conference where people can debate? Academic excellence is difficult.

We need to find a hook that makes it attractive to attend the ECAM. AsMA has the hook of providing CPD, the Academy has the hook of Location, etc. We will need to contact the AMEs directly either by direct marketing via email or by newsletter on the website, which needs to be changed.

The structure of the meeting worked with the numbers present, had there been more, it would have required a change of format. Co-operating with AsMA will change the manner in which we announce the ECAM because of the mechanism used by AsMA, but ECAM 6 in 2018 will be different again as we will be on our own. We will need to use the eighteen months lead-in time to attract delegates.

It is difficult to see how it could be made less expensive than in Bucharest.

5. Treasurer's Report including update on ECAM

Deferred to Sunday.

6. Update Reports:

President. What are we going to do in May at AsMA?

The ATM committee agreed to have a panel on the incorporation of performance. Kevin has co-ordinated a panel on behalf of Tony Evans. Kevin, Anthony, Tony and Tim Stevenson have been invited to present. Roland will travel to the USA to review the papers by Thursday next.

There is a plan to move from 12 minute presentations to 20 minutes each.

Inaugural AsMA regional conference 2016.

Roland will discuss the mechanism of the regional meetings in AsMA meetings. We need to have a view of the power balance to avoid the risk of take over or of being subsumed into a bigger agenda. It is important for all stakeholders to protect their identity. This is new territory.

The joint AsMA EX COM and ESAM EC ABC lunch is an ideal place to do business at a high level. It was agreed the Chair of the ABC should also be present at that meeting.

SSCC Stakeholder consultation feedback. Meeting with ECA.

9. ECAM 2016cwith AsMA.

Roland will meet with the AsMA EX COM soon. There are some 80 to 100 FAA medical examiners in Europe. There should be a dove-tailing of the AsMA meeting and the FAA refresher course allowing AMEs to attend both. We would seek to have the ECAM followed by the FAA rather than an overlap.

EC ABC Meeting

Presentation by Anthony

2nd to 4th September 2016

Appendix B

Presentation by Carla

19-22-September 2016

Appendix C

General questions arising from the presentations:

- Is AsMA aware that the GALA dinner does not include wine in the ticket price?
- Should the GALA dinner be included in the conference price? In Bucharest we said the gala dinner was complementary.
- Is there a hotel occupancy commitment in the offers?
- Concerns expressed about knowing the expected number of delegates. Late bookings a feature of ECAM. Estimates ranged from 100 to 400+. All are based on multiple variables, many of which are unknown at present.
- The costs of AsMA meetings are higher than ESAM meetings.
- What costs will be associated with the Organising Company and the entertainment?
- We need to know the budget of the meeting rather than just the basic price.

SUMMARY:

We will make a recommendation to AsMA but keep both open.

FRANKFORT

Pro:

- Hub Transport easy.
- Hotel High standard
- Delegate rate good
- DGLRM track record

Con:

- Requirement to commit to rooms
- Location less attractive.

OSLO

Pro:

- Very attractive package in attractive hotel
- Willing to share risk and have reserves.

Con:

- Anxiety re people booking in time.
- Location outside, but good links.

After a considered debate of the two excellent proposals, each of which is acceptable to the EC, there was a clear preference expressed for Oslo.

We make Oslo our preferred choice of location for ECAM 2016. Should there be a need to a change, we will hold the ECAM 2016 in Frankfurt.

We will need to confirm the dates of the meeting and then contact Uwe regarding the FAA refresher course in 2016.

Roland will take the proposal to AsMA this week. He suggested Anthony should attend the next EX COM AsMA meeting in Florida. The ECAM 2016 options to be considered by the AsMA EX COM are:

EC ABC Meeting

1. Oslo 2nd to 4th September
2. Oslo 16th to 18th September
3. Frankfurt 19th to 22nd September

FAI World Air Games Dubai 2015.

René Maire gave a presentation on the upcoming FAI World Air Games to be held in Dubai in December 2015. He gave a summary of the Structure of the FAI and of the medical element, CIMP. The Crown Prince of Dubai is a parachutist. René gave an outline of the symposium including the aero medical component. Felix offered to mention the meeting at the Olympic Committee meeting.

Debate about the 10th Anniversary.

Kevin referenced Lars' proposal to mark the 10th Anniversary of ESAM. The EC ABC set about a brainstorming session. It was agreed that the fourth Meeting of ESAM in 2006 was the Founding Meeting as it recorded the establishment of the Statutes and the sixteen members who signed off on them. It is always difficult to identify "when" a society is born, but it was agreed that the supporting documents from the above meeting are a clear critical moment in the evolution of what has become ESAM. It is for this reason that the sixteen signatories will be honoured and presented a Founding Member's Medal at the ECAM 2016. This may occur at a reception or as part of the Gala dinner, yet to be decided. The introduction of the new form of ESAM membership might also be used to honour the founding members. Other ideas to mark the 10th Anniversary included:

- A lecture on the history of ESAM.
- Veteran fly past.
- Air show.
- A presentation of the paper from John Brown.
- Someone to speak of the future.

Meeting adjourned at 17:41

EC ABC Meeting

Saturday 15th November

Ops Room.
Eurocontrol.
Brussels,
Belgium.

Meeting resumed 10:15

Attendees:

Kevin Herbert President		Vincent Feuille 2nd Vice-President	Declan Maher Secretary General
Jochen Hinkelbein Treasurer	Cristian Pannait Communications Director	Felix Strollo Director without Portfolio	Roland Vermeiren Co-opted Member Executive Committee, Vice President AsMA
Ries Simons Chair Advisory Board Committee	Stefan Drechsel Secretary to Advisory Board Committee	René Maire Co-opted Member Advisory Board Committee	Alexander Usachev Nominations Committee
Carla Ledderhos Ex-Treasurer			

Apologies:

Elena Cataman., Anthony Wagstaff and Hedi Ranfelt

5. Treasurer report.

Appendix C

Summary:

- €57,029 current balance.
- Total expenses circa €30,000 expected for 2014 against an income of €35,227.
- 8 Associations have not paid in 2014, one of which no longer exists.
- 6 associated members have not paid. Again, one association no longer exists.
- EC Officers said that they will make personal contact with contacts in the above associations.

EC ABC Meeting

Income continues to exceed expenditure. Carla said we need to be aware of tax implications if we generate a profit after ECAM 2016. She will speak with a tax consultant to seek advice on financial management. We are allowed to set aside money annually like a trust.

Usually, we have expenses of €17,000 and income of €27,000. Both the academy and the AsMA set aside money in trust, as does the Dutch society. Until the new EC is recognised by the courts, Carla is responsible for accounts. A reserve of €50,000 is important to maintain financial security.

Kevin pointed out the anomaly between what the EC is, according to the Statutes, and the fact that the German authorities have not approved the new EC yet. Decisions made by the new EC are not recognised until the new EC is accepted by the German Authority.

Carla pointed out that the election of a President Elect requires an additional legal visit resulting in annual legal ratification. The President Elect was introduced to avoid the risk of a complete change in the entire EC. Perhaps we can find an internal mechanism that avoids this extra layer of legislative involvement, but that will require a change in the statutes. In Germany, the 1st Vice President is, in effect, the President Elect.

Kevin has spoken of Lars' idea regarding the structure of the Statutes. AsMA has a similar system to this; by-laws supported by Protocols and Procedures.

Updates:

Roland summarised recent changes as follows:

- AsMA. Roland will have completed his two year as Vice President in May 2015. It was agreed that ESAM will seek to have him to re-apply, particularly in light of the plans for ECAM 2016 Anthony has spoken of the deletion of the phrase "international" in the AsMA description of members, so we are all singularly "members", Kevin feels there might be resistance to this change.
- SSCC debriefed. Part Med ATCO. Paul Collins has made some text change to make it look similar to FCL Part MED.
- ATCO Unions and ATCOs are concerned about the jobs in ATM where there are challenged to what were seen to be safety "critical" as opposed to safety "related". We want to work with EASA to find an agreement as to which group the tasks and actions are in. That is expected to take two years.
- EASA has not acted on the appointment of a Chief Medical Officer. He feels that this situation is likely to continue.
- Declan will write to the chair of the GA sub SSCC, requesting to attend two meetings annually, offering to be available for medical issues at other times.
- There will be a discussion of the just culture.

At the upcoming SSCC there will be talks on:

- Remote piloted licences
- ACROS Anthony and Ries
- Rulemaking feedback
- IACA paper on mutual recognition of third country including Licencing and certification.
- Check the Agenda of SSCC

EC ABC Meeting

Meeting with ECA.

There appears to be a large amount of confusion of the role of occupational medicine and aviation medicine in certification. They are not the same. What is done for pilots' health is one goal, while what they do for their health, in safety related activities, is different. Bringing pilots into the loop of the decision-making process is crucial. They are fearful of how the operators might use these tools against the pilot. We are waiting to see if they will attend the next EC.

Ries spoke of contacts with the European Association of Aviation Psychologists and that we might contact them. EASA will only work with the ECA as they are European, whereas IFALPA is not. Ante appeared to be negative about the ICAO meeting at AsMA, San Diego. He is respected by EASA in any area of medical controversy.

There is an acceptance of Pro-active Medicine as opposed to Preventative Medicine or Occupational Medicine. There is an overlap of course, but there is a lack of clarity of the difference between the two.

MEG

Declan presented a debriefing on the recent Medical Experts Group meeting in October. The following are the key points from that meeting:

- Update on EASA reorganisation
- Update on RMT.0287/8 Part MED & ARA/ORI.MED
- ICAO Medical Provisions study group meeting Oct 2014 update
- Pure tone Audiometry requirements for ATCO's
- Spread of infectious disease by aircraft travel.
- Hypoxia
- MEG Meetings
- AltMoCs:
- Emergency medical kits.
- Delete oral anti-histamines
- Med B0001.
- Date of next meeting. Monday 13-14 April 2015
- ATCO Med VA
- Visual Field Defect

AB update Ries

Hedi will be the co-chair following an invitation in Bucharest. Claudia Stern accepted an invitation to be co-opted as an Ophthalmology and Space Resource Expert. She is working in astronaut rehabilitation at DLR. René has also been invited, but is unable to attend due to personal commitments. Ries asked Roland to act as a consultant given his contact with EASA and AsMA. He was considering to ask Elena to act as a representative from Eastern Europe and the East, but because she is already very busy and already a co-opted member of the EC it was decided to ask Alexander Usachev. Alexander accepted to be a co-opted member of the ABC. Kevin will invite Martin Hudson to co-opt to the ABC as a network provider.

Ries is planning a day meeting in Davos, Switzerland, to decide on the issues and use the meeting for planning the activities of the ABC. He has spoken with Claudia about incorporating the Space medicine

EC ABC Meeting

working group into the AB. We have a network of space medical specialists. Felix would like to be involved in the area of space physiology and endocrinology.

Safety Management System guidelines for AeMCs will be proposed by Roland. Virgilius and Janis are keen to be a part of this process.

The Advisory Board Committee at AsMA. We should have a lunchtime meeting in Orlando. We had no intention of organising a panel within the AsMA programme, because several ESAM officers are already speaking in a panel (e.g. Kevin), and the special ESAM lunchtime meetings that were held until 2014 were quite successful. Ries spoke of what we don't know of space medicine, e.g. the cause of loss of plasma volume in orbital life, reductions in immunological functions, the ocular problems possibly caused by "space obstructive syndrome", etc. The question is whether this topic would attract enough people to the meeting? Felix also spoke of the psychology of space travel. Roland said there is a whole section set on space medicine and we need to be careful to avoid conflict. Ries feels that this would be of interest to a number of people and it shows that ESAM is interested in the future. But we also need to address problems of interest to AMEs. Therefore, Ries suggested holding a mixed space/aviation meeting.

Kevin suggested the following title for the lunchtime meeting:

"The black holes of Space Medicine, can they shed light on every day practice"

Suggestions for the meeting included the provision of space rations/food or themed European Food. We will require four speakers over ninety minutes from 12:15 to 13:45 local.

The AME may be met by queries about the space medicine for passengers and pilots.

Report of the IAC group Elena, presented by Alexander. 12:22

Appendix D

Alexander presented the report on behalf of Elena who was unable to attend the meeting.

Fly Safe Fly Well

Kevin ran through the upcoming AsMA AMT group panel meeting as referenced before. This will help to keep the concept alive and hope to move it forward. Generally there was an acceptance of the concept, but there was resistance from Canada, Australia and New Zealand. We need to start talking to others such as David Salsbury. Generate debate at the bottom of the system. There are individual national pilot associations and perhaps we should contact them directly. The openness to debate would depend on who is in these national groups. We need to get to a single point to reach an agreement.

AMDA, where Vincent is the chair of the scientific committee, might invite Kevin to speak at their meeting in advance of AsMA 2015. The meeting is open to all. It has been described as being one of the best days of the meeting. It is networking at a high level. The quality of the presentations is very high. The agenda for the next meeting includes:

- Legal aspects of aviation
- Medical issues at airports
- Ebola Update.

EC ABC Meeting

EGAST representative.

For several years, ESAM has been without a representative at the EGAST. Declan expressed an interest, but will seek direction from EASA on this matter. The role of ESAM representing at the GA subSSCC requires clarification.

ECAST Representative.

Ries will act in locum tenens for Lars at the upcoming ECAST meetings, if the necessity is indicated by Lars.

EHEST Representative.

Anthony will continue to represent ESAM at these meetings.

8. Website development and communications.

It was agreed that the Communication Director should use a local host to set the website. We need to get through to our members. He can set one up for a reduced fee. Cristian will create a temporary site for opinion from the EC ABC. The basic format is a template and a trademark but it will need to be updated. He confirmed that he has access to all the data. He is ready to act on the changes needed. The domain can be changed. Only the hosting server will be changed. Carla spoke of concerns about the domain registration. It appears the domain is registered to Lars. The website needs to be secure and protected from attack. The presentations at ECAM 4 are in the process of being uploaded. There was a delay as the lady dealing with it went on maternity leave. We need to establish a link to the ECAM presentations.

- Declan will draw up an active EC-ABC mailing list.
- Timeline on edge tape on landing page, as done for altitude and airspeed on an EFIS display.
- Re-instate the newsletter including CRDs NPAs, publications and Skybrary links etc. This tells the members that we care and that we can give something to the members.
- Update the flags.
- Update the countries.

8. Any Other Business.

- Create a name, date and location for the lunchtime meeting at AsMA 2015 to include it in the Blue Journal. We need to be in the activities booklet.
- Report of ECAM 4 to be generated.
- Carla will forward a pdf of the DGLRM via the email to Declan.

9 Date of Next Meeting :

21st to 22nd March 2015 in Cologne.

Meeting closed 13:20.

Dr. Kevin Herbert. President

Dr. Declan Maher, Secretary General