

Minutes - Executive Committee meeting in Munich

Date: 28–29 March 2008

Persons present: Anthony, Claudia, Elena, Hans, Hans-Werner, Lars, Roland.

First we thanked Hans and Brigitte for their kind organisation and generosity during the meeting and the visit to Fürstfeldbruck.

1. Approval of the agenda

The agenda was approved.

2. Approval of the minutes of the meeting in Brussels

The minutes were approved.

3. Comments on the GA in Brussels

We wanted to make the programme more interesting so that more individual members could meet at the GA.

At the next GA, the EC must have a realistic budget to present.

On the whole, we concluded that the GA was a success!

4. Organisation of work for the Nominating Committee and the financial auditors

Hans would contact the Nominating Committee to ask them to begin their work finding candidates for the next EC.

There will be no election for financial auditors in 2008.

5. Status of ESAM registration

It was confirmed orally that the 2007 version of the Statutes was had been approved by the German Authority and the written confirmation would arrive in a few days.



6. Membership status

Regular members: 22, with a total of 2988 members

Associated members: 4

Since the last meeting, the Swedish Aero-Nautical Medical Association had applied for membership and this was accepted according to our Statutes, Article F.3.

7. Collection of fees: status and financial plan for 2008

**We agreed on a fee of EUR 200 for associated members.
The GA decided on a fee of EUR 5 for each member.**

Hans-Werner had written a letter to the member associations that we approved. This would be sent to members within a few weeks.

We also discussed the possibility that some members would ask to pay less than the decided fee. The EC would discuss any request on a case by case basis, according to the Statutes.

**Financial plan for 2008: estimated income for 2008: EUR 15,740
The expected expenses were difficult to estimate and were not ready yet.
Most EC members had their expenses paid by their employer or associations.**

**When the association had paid, it would receive a membership certificate!
Anthony and Roland would design this certificate.**

Grants: Hans-Werner would come back to this question after registration.

8. Advisory board: organisation of the work, contacts and cooperation with the EC, choice of initiatives

The organisation and work was described in the Statutes, as was cooperation with the EC.

The EC gave the AB the following tasks to work on:

- 1. Give a report on the upcoming NPA on medical requirements for air crew, no later than two months after the official announcement by the EASA. The report should contain a review of the main points of the NPA and suggestions**



for the official response from ESAM towards EASA. The report should be sent only to the EC and not to anyone outside ESAM.

2. Advise the EC on the question of hypobaric chamber training raised by Virgilijus Valentukevicius at the Rulemaking Directorate of EASA sent to the President of ESAM on 5 March this year. This advice should be sent to the EC by the end of May. For reference and further guidance see the primary response letter to EASA from the EC written at the 29. March 2008.

The Executive Committee meeting has included a session attended by Declan Maher, the secretary of the advisory board. We have discussed cooperation matters and agreed on practical solutions for communication and work organisation. In particular, the above tasks have been clarified and possible ways in which they could be solved have been discussed.

9. EASA: answer for SSCC, invitation to the safety analysis workgroup, visit to Cologne

Roland read the letter from EASA where ESAM was refused a seat at the SSCC with the argument that EASA do not regulate our work. This may be the truth for the moment, but after the NPA on medical requirements of air crew, the EASA will regulate our work: what we do, how often we do it, where to report to, our training, etc.

Roland also reported on the meeting in Cologne and told us that the way that EASA wants to listen to ESAM's advice was positive. ESAM was also invited to have a dialogue with the safety analysis and research workgroup.

10. EASA: expected NPA and ESAM workshop?

ESAM would follow the publication of NPAs and workshops to choose those items connected to aviation medicine in all aspects. Information would be sent to all members and the EC would write comments to be sent to EASA.

It was also important to inform all members that individuals also have the right to do the same!

Roland would write a letter to the safety analysis and research group (ESSI) and request a meeting to present ESAM.



11. EASA: specific queries to ESAM

We decided to answer the email from Virgilijus Valentukevicius at the Rulemaking Directorate of EASA and also to give the AB the task of investigating the matter.

ESAM would give advice based on the available knowledge and ESAM would be able to highlight the need for further investigation and research. ESAM could then be an initiator via our members.

12. AsMA 2008: meeting ESAM - contact IAASM

Roland would give a presentation and introduction, inform the participants about our work so far and ask for comments and discussion.

Topics for discussion should also include the upcoming NPA on air crew licensing. An email would be sent to all the members to inform them about this meeting and ask them to prepare comments for discussion.

13. ICASM 2008 in Bangkok

The idea was to present a paper and comments on the issue of hyperbaric chamber training of commercial pilots. Anthony would have the responsibility for the presentation, with co-authors.

We decided to have a poster with information and flyers.

14. Organisation of the GA in Budapest - ECAM?

ESAM had been invited by the Hungarian Association to arrange the meeting in Budapest. We would ask the Hungarians to establish an Organising Committee. The Conference Committee was appointed at the meeting in Düsseldorf: Hans was chair, Claudia and Anthony were members.

It was vital to apply for credit hours for ECAM.

Programme:

Day 1: EC and probably AB meeting

Days 2-3: ECAM (European Conference of Aerospace Medicine)

Day 4: The GA and the new EC to meet afterwards

15. Participation at the congress of the German Society in Wiesbaden on 23–24 of August

ESAM would participate at the conference with 2 or 3 presentations, items not yet decided. The programme would be available at www.dglrm.de



16. Status report on aviation medicine training in Europe

At the moment the courses are too expensive for many countries. Participants should be able to understand the language or interpretation should be available. The training should be harmonised, etc.

We decided to form a Training in Aviation Medicine Sub-Committee with Elena as a Chair. It would have three members altogether; Anthony and Hans-Werner volunteered. The task was to collect data on the training currently given in Europe what it costs, how it is arranged, contents, etc. Furthermore, the committee would look into the need for training across Europe, what the requirements are, and finally propose a plan for harmonisation of training within Europe.

17. Update of the member list

The EC asked the Secretary General to propose a list of people involved in the founding of ESAM who should be individually contacted by email when ESAM has meetings.

18. We decided to make ESAM pins to be sold at AsMA, ICASM, the next GA, and so on.

19. Invitations to observers for meetings

The EC would collect a list of possible observers at future meetings. IFALPA, ECA, AOPA, EUROCONTROL, IFATCA, European Air Group, etc.

20. Invitation of members to the advisory board

The European Air Group would respond after their meeting in May 2008 regarding the invitation for advisory board participation.

Michael Bagshaw had accepted invitation to the advisory board. The President would contact him personally regarding practical arrangements.

21. Website

The information director would prepare a new newsletter incorporating present developments. This included registration information for the GA and conference.



The Information Director/General Secretary would continually update the website links to member associations.

Next meeting of the EC

Oslo, Norway, in June

Lars Tjensvoll
Secretary General